

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, May 17, 2016

- I. Open Public Meetings Act
- II. Roll Call and Announcements
- III. Presentation by Holman, Frenia, Allison, P.C.: 2015 Library Audit
- IV. Approval of Minutes, Regular Meeting, April 19, 2016
- V. Approval of Financial Statement, April 2016
- VI. Personnel Actions
- VII. Action on Bill List #5
- VIII. Ratification of Salary Expenditures
- IX. Director's Report
- X. Communications
  - A. Letter from Congressman Tom MacArthur, 3<sup>rd</sup> District, New Jersey
- XI. New Business

## **Resolutions**

- A. Accept the award of grant entitled "Great Stories Club: Reading and Discussion for At-Risk Youth" from the American Library Association's Young Adult Library Services Association (YALSA) valued at \$1,665.00 to the Toms River Branch for three book sets, travel and lodging for a national orientation workshop in June 2016, and programming support materials in a partnership with the Ocean County Juvenile Detention Facility;
- B. Authorize the Library Director or her designee to prepare and advertise for Requests for Proposals (RFP) for evidence – based selection software for collection management of library books and materials;
- C. Authorize the Library Director to send a letter to the Federal Emergency Management Agency (FEMA) cancelling the Promissory Note for a Community Disaster Loan for \$5,000,000.00 executed on June 18, 2013;

## **Bid Awards / Change Orders / Contracts**

## **Approvals**

- D. Approve the use of the Jackson Branch as an evacuation point for The Jackson Academy Early Childhood Education during open library hours;
- E. Approve the Jackson Branch to conduct an after-hours outreach to the Estonian House / Club on Saturday, June 18, 2016, from 5:00 p.m. to 9:00 p.m.;

- F. Approve the Long Beach Island Health Department's request to use the Long Beach Island Branch as a site to administer flu shots during the Fall of 2016;
- G. Approve Girl Scout Troop 323 to donate and plant a Dwarf Alberta Spruce tree on library property at the Waretown Branch to commemorate Arbor Day;
- H. Ratify the actions of Administration in having a library card sign-up table and having Sparks! Attend the Kiwanis Daybreak River to the Bay Classic 5K Run/Walk on Saturday, May 7, 2016;
- I. Approve changes to the Bylaws of the Friends of the Toms River Library;
- J. Ratify the actions of Administration by approving the Waretown Branch to participate in the annual "Paint the Town Pink" event during May with decorations to be placed in and around the Branch;

### **Donations**

- K. Accept a \$480.00 donation from the Friends of the Beachwood Library for Juvenile programs;
  - L. Accept a sundial and installation of the sundial from the Friends of the Jackson Library in lieu of the library's cost of installing the digital sign at the Jackson Branch;
  - M. Accept a \$1,000.00 donation from Georgia R. Livingston, Executrix of the Estate of Doris Baker on behalf of Doris E. Baker for the Point Pleasant Beach Branch;
  - N. Accept a \$250.00 donation from the Toms River Police Foundation for the annual Jingle Bell Run in Toms River;
  - O. Accept a historic photograph of the Hometown Dairy by Kathleen Davis to hang in the Hometown Dairy Room of the Toms River Branch in honor of her late husband, Robert A. Davis;
  - P. Accept an original painting of the seaside/Barneгат Bay done by Artist Kate Leigh Cutler of Bay Head (donation by the artist);
  - Q. Accept a signed lithograph of the Strand Theater in Lakewood by artist Francis McGinley (donation by the artist);
  - R. Accept a donation from the Friends of the Uppers Shores Branch of a six (6) foot commercial grade picnic table constructed of UV protected high density polyethylene for outdoor enjoyment and use by the branch to replace the old wooden one.
- XII. Old Business
- XIII. Public Comment
- XIV. Closed Session: None at this time.
- XV. Adjourn