

OCEAN COUNTY LIBRARY COMMISSION
MINUTES OF REORGANIZATION MEETING
Tuesday, January 19, 2016

Attendees: Ocean County Library Commission
Bonnie R. Peterson, Vice Chair
Henry J. Mancini
Heather Barone
Christopher Mullins
Ruthanne Scaturro

Absent: Sal Baglio
Susan Hutler

Other Attendees: Jack Sahradnik, Library Counsel
Edward Feurey, Library Counsel
Susan Quinn, Library Director
Sara Hansen, Assistant Director
Rita Oakes, Chief Librarian, Branch Services
Jeri Gunther, Chief Librarian, Operations
Joseph Cahill, Maintenance Supervisor
Barry DePaul, Assistant Maintenance Supervisor
David Evans, Information Processing Manager
Jennifer Doderer, Personnel Director
Jennifer Woodman, Budget Officer
Deborah Blackwell, Training Coordinator
Harry Applegate, Administration
Sal Ottaviano, Public Information Officer
Larry Meegan, Assistant Public Information Officer
Dawn Heyson, Librarian of the Year
Carla Hendrickson, Support Staff Person of the Year
Desmond Slade, Assistant Supervising Maintenance Repairer

Presiding: Bonnie R. Peterson, Vice Chair

- I. Mrs. Peterson read the Open Public Meetings Act at 4:00 p.m.
 - A. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
 1. On December 22, 2015, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;
 2. On December 31, 2015, advance written notice of this meeting was published in the *Asbury Park Press*;
 3. On December 22, 2015, advance written notice of this meeting was filed with the Clerk of the County of Ocean;

4. On December 22, 2015, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after December 22, 2015.

II. Roll Call and Announcements

Legal Counsel Jack Sahradnik swore in Christopher Mullins as he is reappointed to another 5-year term as Commissioner.

III. Appointment of Jack Sahradnik as Temporary Chair

Mrs. Peterson turned the meeting over to Mr. Sahradnik at this time.

IV. Election of Officers

Nominations for Chair

Nominations for Chair were called for by Mr. Sahradnik. Mr. Mancini nominated Sal Baglio for Chair of the Library Commission.

Second: Mrs. Peterson

Roll Call: Ayes: All members answered Aye

Passed unanimously

Nominations for Vice Chair

Mr. Mancini nominated Bonnie Peterson for Vice Chair of the Library Commission.

Second: Mrs. Scaturro

Roll Call: Ayes: All members answered Aye

Passed unanimously

Commission Representative to the Ocean County Library Foundation

Mrs. Peterson nominated Mrs. Scaturro as Commission Representative to the Ocean County Library Foundation.

Second: Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting was turned over to Vice Chair Mrs. Peterson.

VII. Professional Service Agreements for 2016 (Copies on file, Library Administration Office)

The following Professional Services Agreements were submitted for approval:

- Legal Counsel
Berry, Sahradnik, Kotzas, & Benson, P.C.
Retainer: \$25,000.00 Maximum Hourly Rate: \$180.00
- Labor Counsel
Citta, Holzapfel & Zabarsky
Composite Hourly Rate: \$150.00
- Auditor
Holman, Frenia, & Allison, P.C.
Maximum Hourly Rate: \$185.00

A Consent Motion to approve the above was made by:

Mr. Mullins
Second: Mrs. Scaturro

Roll Call: Ayes: Mrs. Barone, Mr. Mancini, Mr. Mullins,
Mrs. Scaturro, Mrs. Peterson

Passed unanimously

VIII. Designation of Official Newspaper

Motion to approve the designation of the *Asbury Park Press* as the official newspaper to receive legal notices and also publication for informational purposes was made by:

Mrs. Scaturro
Second: Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

IX. Designation of Official Depositories for Library Funds

Motion to approve the designation of Wells Fargo, OceanFirst Bank, and Office of the Treasurer, County of Ocean, Toms River, NJ, as the official depositories for Library funds was made by:

Mr. Mancini
Second: Mr. Mullins

Roll Call: Ayes: All members answered Aye

Passed unanimously

- X. Motion to re-adopt the Commission By-laws as written:
 - Mrs. Barone
 - Second: Mr. Mancini
 - Roll Call: Ayes: Mrs. Barone, Mr. Mancini, Mr. Mullins, Mrs. Scaturro, Mrs. Peterson

Passed unanimously

- XI. Motion to accept the April 19, 2005, No Quorum Resolution as written:
 - Mrs. Barone
 - Second: Mrs. Scaturro
 - Roll Call: Ayes: Mrs. Barone, Mr. Mancini, Mr. Mullins, Mrs. Scaturro, Mrs. Peterson

Passed unanimously

- Motion to accept the terms of the Ocean County Library Commission as updated:
 - Mr. Mancini
 - Second: Mrs. Scaturro
 - Roll Call: Ayes: Mrs. Barone, Mr. Mancini, Mr. Mullins, Mrs. Scaturro, Mrs. Peterson

Passed unanimously

XII. Public Comment

Mr. Sahradnik thanked the Commissioners for the appointment. His company has been representing the Library for a number of years and looks forward to working with everyone for the upcoming year.

- XI. Motion to adjourn was made by: Mr. Mullins
 - Second: Mrs. Scaturro
 - Roll Call: Ayes: Mrs. Barone, Mr. Mancini, Mr. Mullins, Mrs. Scaturro, Mrs. Peterson

Passed unanimously

The meeting adjourned at 4:07 p.m.

Respectfully submitted



Georgette Breslin, Secretary
Ocean County Library Commission