

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, March 21, 2017

AGENDA

1. Open Public Meetings Act
2. The Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, February 21, 2017
5. Approval of Financial Statement, February, 2017
6. Personnel Actions
7. Action on Bill List #3
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

Resolutions

- A. Authorizing execution of an agreement with the County of Ocean for full, equal member participation in the County's Self-insured and Excess Liability Programs to include \$13,216.00 for the Self-Insured General Liability Program, \$26,175.00 shall be paid and will be credited as one year premium payment towards the Excess General Liability Program, \$109.00 per vehicle and \$211.00 per vehicle for principal damage coverage, a per occurrence deductible of \$500.00 is applicable. An amount of \$863.00 shall be paid and shall be credited as a one year premium payment for Excess Automobile Liability Program, \$35,495.00 for the Property Insurance Premium and \$783.00 for the Fine Arts Floater. Excess Policy deductibles for these coverages are \$100,000.00 for most perils for the period of April 1, 2017 through March 31, 2018;
- B. Authorizing the disposal of two library vehicles: a 2001 GMC 2500 Savanna Maintenance Van (#383) and a 2001 Ford Taurus Station Wagon (#673) as they are aged and in need of multiple repairs;
- C. Authorizing a resolution for the solicitation of public bids for a new Delivery Truck;
- D. Authorizing a resolution for the solicitation of public bids for maintenance and service for 3M/Bibliotheca Self-Checkout units;

Bid Awards / Change Orders / Contracts

- E. Approving Award of Bid for Lawn Maintenance and Snow Removal Services as follows:

Region II (Brick, Point Pleasant Borough, Point Pleasant Beach, Upper Shores) to Clean Cut Lawn Care at a yearly cost of \$13,550.00.

Region III (Berkeley, Lacey, Waretown, Barnegat, Beachwood) to RPM Landscaping at a yearly cost of \$22,145.00.

Region IV (Stafford, Tuckerton, Long Beach Island, Little Egg Harbor) to RPM Landscaping at a yearly cost of \$15,970.00.

Region V (Plumsted, Manchester, Jackson, Lakewood) to RPM Landscaping at a yearly cost of \$23,440.00.

- F. Approving Award of Bid for Security Cameras to North American Video, Brick, NJ, in the amount of \$26,784.34;

Approvals

- G. Approving the Library Director to enter into a Reciprocal Borrowing Agreement with the Burlington County Library for the period of January 1, 2017, through December 31, 2017, at a cost of \$1.00 per loan. The reimbursement shall not exceed \$10,000.00; and to extend the current agreement for one (1) month;
- H. Approving year two (2) of a two (2) year contract agreement with Preferred Behavioral Health Consulting Group, Inc. for Employee Assistance Program (EAP) beginning March 1, 2017, through February 28, 2018, at a cost of \$3.41 per month per employee, for a total cost of \$23,733.60; Resolution was approved at the February 16, 2016, Library Commission Meeting approving the cost;
- I. Approving collection bins at the Brick, Barnegat, Berkeley, Jackson, Little Egg Harbor, and Toms River branches to accept cell phones for the "Cell Phones for Soldiers" program from Monday, May 1, 2017, through Wednesday, May 31, 2017;
- J. Approving the Beachwood Branch to be open at 9:00 a.m. before normal library hours on Saturday, April 29, 2017, for the Friends of the Beachwood Branch to conduct their book sale;
- K. Approving the ByLaws of the Friends of the Lakewood Branch;
- L. Approving the use of the Toms River Branch lobby, restrooms, and Library Café after-hours for the Toms River Township Food Fest on Saturday, May 6, 2017, from 11:00 a.m. to 8:00 p.m., with a rain date of Sunday, May 7, 2017;
- M. Approving the Waretown Branch to participate in the annual "Paint the Town Pink" event during May with decorations to be placed in and around the Branch;

Donations

- N. Accepting a donation of \$1,000.00 from the Friends of the Lacey Branch for the purchase of two (2) slatwall end panels and accompanying shelving for the Branch.

12. Old Business

13. Public Comment
14. Closed Session for the purpose of discussing collective bargaining negotiations with the Library's unions.
15. Adjourn