

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, April 18, 2017

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Presentation by Holman, Frenia, Allison, P.C.: 2016 Library Audit
5. Approval of Minutes, Regular Meeting, March 21, 2017
6. Approval of Financial Statement, March 2017
7. Personnel Actions
8. Action on Bill List #4
9. Ratification of Salary Expenditures
10. Director's Report
11. Communications
12. New Business

### **Resolutions**

- A. Authorizing execution of a one-year reciprocal borrowing agreement with Burlington County Library System for the period of January 1, 2017, through December 31, 2017, for a reimbursement of \$1.00 per net loan not to exceed \$10,000.00;
- B. Authorizing a resolution for the solicitation of public bids for Library Collection Services (debt collection);
- C. Authorizing the Library to partner with the Children's Home Society of New Jersey by providing a letter of support for their grant application to the New Jersey Department of Health for the *Improving Pregnancy Outcomes: Ocean County Community Health Worker initiative*;
- D. Approving a letter of support for Ocean County College's grant application to become a Title II provider for Basic Literacy and Workforce Education Programs;

### **Bid Awards / Change Orders / Contracts**

- E. Authorizing a correction due to a typographical error of the dates of contract on Award of Bid for Snow Removal / Landscaping Services changing the dates from April 1, 2016, through March 31, 2017 to April 1, 2017, through March 31, 2018;

## Approvals

- F. Approving the Island Heights Branch to hold a program offsite at the Island Heights Pavilion on Monday, August 21, 2017;
- G. Approving the Lacey Branch to participate in the annual "Paint the Town Pink" event during May with decorations to be placed in and around the Branch;
- H. Approving the Point Pleasant Beach Branch to be open after hours on Thursday, May 11, 2017, for the Point Pleasant Beach Library Association's open house;
- I. Approving a partnership between the Plumsted Branch and the New Egypt MOMS (Moms Offering Moms Support) for a collection bin to be placed in the Branch from Saturday, July 1, 2017, through Sunday, August 20, 2017, for their annual campaign, "Pack the Sack" to help local children and their families with school supplies for the upcoming school year;
- J. Approving the use of the Toms River Branch's Mancini Hall for the after-hours Ocean County Parks & Recreation Carousel of Music events in the event of inclement weather in 2017;
- K. Approving the use of the Toms River Branch lobby, restroom, and Library Café after-hours during the Ocean County Parks & Recreation Carousel of Music events in 2017;
- L. Approving the use of the Toms River Branch lobby, restrooms, and Library Café after-hours for the Downtown Toms River Business Improvement District (TRBID) Summer in the Street on Saturday, July 15, 2017, from 5:00 p.m. to 6:00 p.m.;
- M. Approving the use of Toms River Branch lobby, restroom, and Library Café after-hours on Tuesday, October 31, 2017, from 5:00 p.m. to 9:00 p.m. for the Toms River Fire Company #1's Annual Halloween Parade;
- N. Approving the closing of the Toms River Branch at 5:00 p.m. and opening the Branch's lobby and café after-hours on Wednesday, November 1, 2017, from 5:00 p.m. to 9:00 p.m. for the Toms River Fire Company #1's Annual Halloween Parade (Rain Date);
- O. Approving the request of the Toms River Business Improvement District (TRBID) to utilize Mancini Hall and the library steps for the Downtown Toms River Christmas tree lighting on Friday, December 1, 2017, from 5:00 p.m. to 8:30 p.m.;
- P. Approving the use of the Toms River Branch lobby, restrooms, and Library Café after-hours for the Downtown Toms River Business Improvement District's (TRBID) Toms River Christmas tree lighting on Friday, December 1, 2017, from 5:00 p.m. to 8:30 p.m.;
- Q. Approving the Trustees of the Island Heights Library to apply for the 2017 grant: *Experience Jersey-Friendly* yards for \$1,000.00 through the Barnegat Bay Partnership to re-plant the front garden of the Island Heights Branch of the Library;

## Donations

- R. Accepting a microwave oven from the Jackson Friends of the Library for the MakerSpace.

- 13. Old Business
- 14. Public Comment
- 15. Closed Session for the purpose of contractual and personnel matters.
- 16. Adjourn