

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, July 18, 2017

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, June 20, 2017
5. Approval of Financial Statement, June 2017
6. Personnel Actions
7. Ratification of Bill List #7
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

Resolutions

- A. Authorizing a resolution honoring Gail Schulack, Principal Library Assistant, Finance Department, who is retiring on August 1, 2017, after over thirty-six (36) years of service with the Ocean County Library;
- B. Authorizing a resolution to adopt the provisions of Chapter 48 (N.J.S.A. 52.14.17.38) under which a public employer may agree to pay for the State Health Benefits Program (SHBP) coverage of certain retirees;
- C. Authorizing a resolution canceling open grant balances in the amount of \$113,598.88, and grants with a deficit of \$23,469.17, and transferring the revenues of \$90,129.71 from the Grant Account (209-290-0040) to the General Library Account (209-290-0029);
- D. Ratifying the actions of administration authorizing the Library to apply for a grant in the amount of \$3,500.00 from the Kearney Bank Foundation for the Lacey Branch for programming at the Branch for our special needs population;
- E. Ratifying the actions of administration authorizing the Library to accept a grant in the amount of \$3,500.00 from the Kearney Bank Foundation for the Lacey Branch for programming at the Branch for our special needs population;
- F. Authorizing a resolution for the solicitation of public bids for Toms River Branch Restroom renovations;

Bid Awards / Change Orders / Contracts

- G. Approving Award of Bid for Debt Collection Services to Unique Management Services for a one (1) year period, with a second year renewable option for a per submission fee of \$7.95;
- H. Approve Award of Bid for Janitorial Services second year renewal option for the period of September 1, 2017, through August 31, 2018, to the following:
 - Region I - (B, PX, P, UP) BBC Cleaning = \$58,524.00
 - Region II - (BKY, BD, LA, WA, BGT) BBC Cleaning = \$42,960.00
 - Region III - (STF, LBI, TU, LEH) United Services = \$36,502.44
 - Region IV - (MA, PL, LAK, JA, WH) BBC Cleaning = \$126,135.00
 - Region V - (TR) All Clean Building Services = \$103,542.00;

Approvals

- I. Approving the Plumsted Branch to have a meeting and workshop in partnership with the New Egypt School District teachers, administration, and Literacy Director at 8:30 a.m. on Monday, September 18, 2017, and Tuesday, September 19, 2017, prior to branch opening hours;
- J. Approving the Tuckerton Branch to be open after hours on Wednesday, December 6, 2017, for their Annual Holiday Dinner from 6:00 p.m. to 10:00 p.m.;

Donations

- K. Accepting a \$200.00 donation from the Friends of the Berkeley Library to be used at the Berkeley Branch for programming supplies;
- L. Accepting a \$1,074.06 donation from Harry M. Shallcross to purchase furniture for the Lacey Branch;
- M. Accepting a \$700.00 from the Friends of the Island Library for the Long Beach Island Branch to be used for summer reading;
- N. Accepting river stones from Clayton Concrete, Block and Sand worth approximately \$80.00 to be used for teen craft programs at the Lakewood Branch;
- O. Accepting a \$200.00 donation from Greenbriar Oceanaire Women's Club to be used at the discretion of the Waretown Branch;
- P. Accepting the donation of a print of the Ocean County Library's Bishop Memorial Library Building and a Toms River Township flag presented by Toms River Township Clerk J. Mark Mutter in appreciation of the Library's support for the Township's 250th Anniversary.

12. Old Business

13. Public Comment

14. Closed Session

15. Adjourn