

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, August 15, 2017

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, July 18, 2017
5. Approval of Financial Statement, July 2017
6. Personnel Actions
7. Ratification of Action on Bill List #8
8. Ratification of Salary Expenditures
9. Director's Report
  - A. Demonstration of the Library's New Website and update on Technology projects
  - B. 2017 Mid-Year Statistics
  - C. Toms River Branch's Library Café: Dunkin' Donuts Vendor Signage
10. Communications
  - A. Letter from Lakewood Mayor, Raymond G. Coles of July 31, 2017
  - B. Letter from FEMA cancelling the Community Disaster Loan (CDL) awarded to Ocean County Library of July 5, 2017
11. New Business

### **Resolutions**

- A. Authorizing a resolution honoring Patricia Flynn, Principal Account Clerk, Finance Department who retires on September 1, 2017, after twenty-six (26) years of service to the Ocean County Library;
- B. Authorizing the Library Director or her designee to prepare and advertise for Request for Qualifications for Various Exempt Services (books, audio, video, magazines, downloadable, etc.) in accordance with N.J.S.A. 19:44A-20 et.;

### **Bid Awards / Change Orders / Contracts**

## **Approvals**

- C. Approving the Ocean County Library's System Friends of the Library Steering Committee to host a Mah Jongg Tournament on Wednesday, October 4, 2017, from 8:30 a.m. to 4:30 p.m. and permit participants to be admitted into the Toms River Branch at 8:00 a.m. before normal library hours and to charge a registration fee of \$40.00;
- D. Approving library vehicles driven by approved staff to shuttle Mah Jongg Tournament participants on Wednesday, October 4, 2017, from the Ocean County Parking Garage to the Toms River Branch from 8:00 a.m. to 8:30 a.m. and also from 4:00 p.m. to 4:30 p.m.;
- E. Approving the Friends of the Beachwood Branch to be admitted into the Beachwood Branch from 10:00 a.m. to 12:00 p.m. before normal library hours to hold their monthly meetings on Friday, September 1, 2017, Friday, October 6, 2017, Friday, November 3, 2017, and Friday, December 1, 2017;
- F. Approving the use of the Brick Branch parking lot by the Brick Township High School Marching Dragons on Saturday, September 16, 2017, after 5:00 p.m. for overflow parking for their annual Music Fest;
- G. Approving the Jackson Friends of the Library to purchase items for the Jackson Youth Services Department at a total cost of \$3,458.79;
- H. Approving the Point Pleasant Beach Branch to be open after hours on Thursday, October 19, 2017, for the Point Pleasant Beach Library Association's fundraising event;
- I. Approving the closing of the Toms River Branch at 3:00 p.m. on Friday, February 23, 2018, to set-up for the Ocean County Library Foundation's Miniature Golf Fundraising Event;
- J. Approving the Toms River Branch to be open after hours on Friday, February 23, 2018, from 5:00 p.m. to 11:30 p.m. for the Ocean County Library Foundation's Miniature Golf Fundraising Event and to charge a fee for tickets;
- K. Approving the Ocean County Library Foundation to collect a nominal fee for tickets for a family miniature golf event at the Toms River Branch on Saturday, February 24, 2018;
- L. Approving the Toms River Branch to be open after hours on Friday, November 17, 2017, from 5:00 p.m. to 9:00 p.m. for the "FanNation" event;
- M. Approving the filming of a performance by Anton del Forno at the Toms River Branch by sommerville TV at the request of his management;
- N. Approving the Tuckerton Branch to place a collection bin at the Branch for the month of October 2017 for "Adopt a Shelter Dog Month" in partnership with Mama's-gonna Rescue pet adoption organization in Tuckerton;
- O. Approving Rutgers T.E.E.M. gateway's request to film a promotional video at the library featuring their interns;

## **Donations**

- P. Accepting a \$200.00 donation from Mr. Jean Hecht and the Hecht Family Foundation to be used at the discretion of the Library.

12. Old Business

13. Public Comment

14. Closed Session

15. Adjourn