

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, October 17, 2017

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, September 19, 2017
5. Approval of Financial Statement, September, 2017
6. Personnel Actions
7. Action on Bill List #10
8. Ratification of Salary Expenditures
9. Director's Report
  - 2018 Budget
10. Communications
11. New Business

### **Resolutions**

- A. Authorizing a resolution to donate obsolete electronic equipment no longer needed to the County of Ocean's recycling program;
- B. Authorizing a resolution to solicit formal public bids for metal shelving, for the Manchester and Point Pleasant Boro branches as well as other facilities;
- C. Authorizing a resolution to solicit formal public bids for construction renovations to the Manchester and Point Pleasant Boro branch buildings;
- D. Authorizing a resolution to participate in the State Health Benefits Plan for Financial Incentive Pilot Program for tiered-network medical plan (OMNIA or Aetna Liberty);
- E. Authorizing a resolution for the Ocean County Library to become a member of the Educational Service Commission of New Jersey (ESCNJ)'s cooperative pricing program and authorizing the Library Director to execute the agreement for a cooperative pricing system.
- F. Authorizing a resolution for the Library to apply for the National Friends of the Library Week award of up to the amount of \$250.00 from United for Libraries, a division of the American Library Association for celebrations during National Friends of the Library Week;

### **Bid Awards / Change Orders / Contracts**

- G. Authorizing the Library Director to sign the purchase order amending the current agreement with Baker and Taylor to include the option for the use of Evidence Based Selection Software (ESP) at an additional cost of \$15,300.00 per year for the remaining two (2) years of the Contract with Baker and Taylor, which will increase the yearly amount to be paid to Baker and Taylor from \$30,000.00 to \$45,900.00 per year;
- H. Approving Award of Bid for the Toms River Branch's Restroom Room Renovations to Ascend Construction Management of Ocean, NJ, the lowest qualified bidder in the amount of \$378,000.00;

### **Approvals**

- I. Approving the Beachwood Friends of the Library to enter the Beachwood Branch at 12:00 p.m. before normal library hours on Friday, November 17, 2017, to set-up for their Jewelry and Holiday Ornament sale;
- J. Approving the Berkeley Branch to place a collection bin at the Branch from Wednesday, November 1, 2017, to Friday, November 17, 2017, to collect food for Thanksgiving in partnership with the St. Barnabas Food Pantry;
- K. Approving the Ocean County Sheriff's Office to place a collection bin at various library locations from November 1, 2017 through December 20, 2017;
- L. Approving the Library to partner with various local charitable and community based organizations to collect items to benefit Ocean County residents in need from Wednesday, November 1, 2017 through Wednesday, January 31, 2018;
- M. Approving the use of the Jackson Branch as a mustering location for the Goddard School during the 2017-2018 school year in the event of an emergency during normal Branch hours;
- N. Approving the use of the Long Beach Island Branch as a mustering location for the Ethel Jacobsen School during the 2017-2018 school year in the event of an emergency during normal Branch hours;
- O. Approving the request of Tuckerton Branch Manager Toni Smirniw to participate as a mentor in the Senior Project Program overseen by the Pinelands Regional School District;
- P. Approving an Institutional Library Card for Ocean Academy;

### **Donations**

- Q. Accepting a donation of \$1,147.50 from the Wintrode Family Foundation for the purchase of books;
- R. Accepting a donation of \$1,624.97 from the Jackson Friends of the Library for the purchase of furniture that was previously approved.

12. Old Business

13. Public Comment

14. Closed Session: No Closed Session

15. Adjourn