

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, May 15, 2018

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, March 20, 2018
5. Approval of Minutes, Regular Meeting, April 17, 2018
6. Approval of Financial Statement, April 2018
7. Personnel Actions
8. Action on Bill List #5
9. Ratification of Salary Expenditures
10. Director's Report
11. Communications
12. New Business

Resolutions

- A. Honoring Nancie Good, Senior Library Assistant, Collections as she retires on June 1, 2018, after 25 years of dedicated service to the Ocean County Library;
- B. Honoring Cheryl Somers, Clerk 3, Human Resources as she retires on June 1, 2018, after 18 years of dedicated service to the Ocean County Library;
- C. Authorizing a resolution to solicit formal public bids for three (3) Laptop Lending Kiosk units;
- D. Authorizing a resolution to solicit formal public bids for Self-checkout Kiosks/Terminals that have the capability of accepting credit card payments;
- E. Authorizing a resolution for the Library to apply for the HHMI Tangled Bank Studios' Explore Your Backyard Wilderness Exhibit and Outreach Campaign that includes \$500.00 for programs;

Bid Awards / Change Orders / Contracts

- F. Authorizing the Library to enter into the audit agreement with Public Service Electric & Gas (PSE&G) to identify specific energy savings;

- G. Authorizing the Library to pay a final usage fee for water supplied to the Jackson Branch by the Township of Jackson which includes a fee of \$1,250.00, and for the Jackson Branch to continue to obtain its water and sewer and services from the Jackson Township Municipal Utility Authority (JMUA);

Approvals

- H. Approving closure of the Manchester Branch for 5 – 7 days between May 29 through June 9, 2018 for carpet replacement and construction renovations;
- I. Ratifying the actions of administration authorizing the Library to partner with and provide a letter of support to the Eagleswood Township Elementary School in Eagleswood, NJ on their grant application to OceanFirst Foundation for the Model Classroom Grant;
- J. Ratifying the actions of administration authorizing the Library to partner with and provide a letter of support to Frederic A. Priff Elementary School in Waretown, NJ on their grant application to OceanFirst Foundation for the Model Classroom Grant;
- K. Ratifying the actions of administration authorizing the Library to partner with and provide a letter of support to the Manchester Township Elementary School in Manchester, NJ on their grant application to OceanFirst Foundation for the Model Classroom Grant;
- L. Ratifying the actions of administration authorizing the Library to partner with and provide a letter of support to Memorial Middle School in Point Pleasant, NJ on their grant application to OceanFirst Foundation for the Model Classroom Grant;
- M. Ratifying the actions of administration authorizing the Library to partner with and provide a letter of support to Ocean Road Elementary School in Point Pleasant, NJ on their grant application to OceanFirst Foundation for the Model Classroom Grant;
- N. Ratifying the actions of administration authorizing the Library to partner with and provide a letter of support to Washington Street School in Toms River, NJ on their grant application to OceanFirst Foundation for the Model Classroom Grant;
- O. Ratifying the actions of administration approving an Institutional Library Card for the ARC of Ocean County – Community Connections Adult Training Center in Lakehurst, NJ;
- P. Ratifying the actions of administration approving the use of the Toms River Branch lobby, restrooms, and Library Café after-hours for the Toms River Food Fest on Saturday, May 5, 2018, from 11:00 a.m. to 8:00 p.m. with a rain date of Sunday, May 6, 2018;
- Q. Approving a partnership between the Plumsted Branch and the New Egypt MOMS (Moms Offering Moms Support) for a collection bin to be placed in the Branch from Monday, July 2, 2018, through Monday, August 20, 2018, for their annual campaign, “Pack the Sack” to help local children and their families with school supplies for the upcoming school year;
- R. Approving the Friends of the Plumsted Library to donate two (2) metal shelf cabinets for storage in the Plumsted Branch Manager’s office at an approximate cost of \$700.00;
- S. Approving a collection bin at the Tuckerton Branch to collect items for Kimmy’s Safe Haven Rescue pet adoption in Tuckerton for Adopt a Shelter Cat Month during the month of June 2018;

Donations

- T. Accepting a \$250.00 donation from the Friends of the Berkeley Branch for the Dinosaur Rocks program;
- U. Accepting a \$250.00 donation from the Friends of the Little Egg Harbor Library for the Dinosaur Rocks program on August 7, 2018;
- V. Accepting flowers from the Friends of the Plumsted Library to be planted around the Plumsted Branch;
- W. Accepting a \$250.00 donation from the Friends of the Upper Shores Library for the Dinosaur Rocks program on July 12, 2018.

13. Old Business

14. Public Comment

15. Closed Session for the purpose of a matter involving the terms and conditions of employment of current public employees.

16. Adjourn