

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, June 26, 2018

Rescheduled from June 19, 2018

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Presentation by Holman, Frenia, Allison, P.C.: 2017 Library Audit
5. Approval of Minutes, Regular Meeting, March 20, 2018
6. Approval of Minutes, Regular Meeting, May 15, 2018
7. Approval of Financial Statement, May 2018
8. Personnel Actions
9. Ratification of Action on Bill List #6
10. Ratification of Salary Expenditures
11. Director's Report
12. Communications
13. New Business

### **Resolutions**

- A. Honoring Susan Gardiner, Librarian 4, Branch Manager Brick as she retires on July 1, 2018, after 28 years of dedicated service to the Ocean County Library;
- B. Ratifying the actions of administration authorizing the Library Director or her designee to solicit Public Bids for the provision of Janitorial Services for eighteen (18) Library locations commencing Saturday, September 1, 2018;
- C. Rescinding resolution for permission to solicit formal public bids for Self-Checkout Kiosks/Terminals that have the capability of accepting credit card payments (Item D. May 15, 2018);
- D. Authorizing a resolution for solicitation for formal proposals using the competitive contracting process for Self-Checkout Kiosks/Terminals that have the capability of accepting credit card payments;

### **Bid Awards / Change Orders / Contracts**

## **Approvals**

- E. Ratifying the action of administration authorizing the Lakewood Branch to partner with and support the Visiting Nurse Association Health Group / Ocean County Council for Young Children's (CCYC) grant application to the United Way for a School Readiness Grant;
- F. Approving the updated fines and fees schedule for 2018, Section A.6 of the General Policy Manual which specifies increasing Microfilm prints from analog machines to \$.20 per page, and states that the Library will no longer accept replacements for lost/damaged audio visual materials;
- G. Approving the Toms River Business Improvement District (TRBID) to place a 4"x4"non-permanent downtown trolley bus-stop sign on library property at the Toms River Branch;
- H. Approving the use of the Lacey Branch parking lot by the Forked River Presbyterian Church on Saturday, June 30, 2018, for overflow parking for their first annual car show;
- I. Approving the Point Pleasant Borough Rotary Club to plant a tree on library property at the Point Pleasant Borough Branch;
- J. Approving the closing of the Toms River Branch at 3:00 p.m. on Friday, March 1, 2019, to set-up for the Ocean County Library Foundation's 3<sup>rd</sup> Annual Miniature Golf Fundraising Event;
- K. Approving the Toms River Branch to be open after hours on Friday, March 1, 2019, from 5:00 p.m. to 11:30 p.m. for the Ocean County Library Foundation's 3<sup>rd</sup> Annual Miniature Golf Fundraising Event and to charge a fee for tickets;
- L. Approving the Ocean County Library Foundation to collect a nominal fee for tickets for a family miniature golf event at the Toms River Branch on Saturday, March 2, 2019;
- M. Approving the Toms River Branch to have a food truck on Washington Street for the Scotlander Festival on Saturday, September 22, 2018, from 10:00 a.m. to 4:00 p.m. pending the acquiring of the appropriate township and county approvals;
- N. Approving the Ocean County Library Foundation to donate \$500.00 towards the Scotlander Festival on Saturday, September 22, 2018;
- O. Approving the Ocean County Library Foundation to donate \$2,000.00 towards the 2018 James J. Mancini Memorial Author program featuring Robert O'Neill on Saturday, September 8, 2018;

## **Donations**

- P. Accepting a \$200.00 donation from the Friends of the Beachwood Branch to be used at the Beachwood Branch's discretion;
- Q. Accepting a \$300.00 donation from the Toms River Police Foundation for the annual Jingle Bell Run in Toms River.

14. Old Business

15. Public Comment

16. Closed Session: No Closed Session.

17. Adjourn