

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, September 18, 2018

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, August 21, 2018
5. Approval of Financial Statement, August 2018
6. Personnel Actions
7. Action on Bill List #9
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

Resolutions

- A. Honoring Bonnie Napolitano, Senior Library Assistant, Upper Shores as she retired on September 1, 2018, after over sixteen (16) years of dedicated service to the Ocean County Library;
- B. Authorizing the Library Director or her designee to prepare and advertise for Requests for Qualifications (RFQ) for various professional services in 2019 as directed by the Library Commission Chair or her designee, including Legal Counsel, Labor Counsel, and Auditor;
- C. Authorizing transfer of \$9,000.00 from the Library Grant Account (209-290-0140) to the Professional Expenses Line Item in the General Library Account (209-290-0029);
- D. Authorizing an application to the New Jersey Council for the Humanities for a \$750.00 award to host or develop an environmental humanities program;

Bid Awards / Change Orders / Contracts

- E. Authorizing discontinuation of participation in eLibraryNJ.com – OverDrive Downloadable Audiobook and EBook Consortium administered by Libraries of Middlesex Automation Consortium upon completion of the 2018 agreement;
- F. Authorizing an agreement with OverDrive, Inc. for Digital Library Reserve Application Services to provide Downloadable Audiobooks and EBooks through the Ocean County Library's website through December 31, 2019;
- G. Authorizing an agreement with Innovative Interfaces Incorporated for Polaris Integrated Library System (ILS) Off Hours Upgrades;

- H. Authorizing Accent Landscaping to withdraw from their Snow Removal, Lawn Mowing and Shrub Care Services contract effective September 30, 2018 and authorize solicitation of bids for Regions III, IV, and V for Snow Removal and Landscaping Services for the Ocean County Library System;

Approvals

- I. Approving the submission of a preliminary 2019 Capital Budget request to the County of Ocean as authorized by the Library Commission Chairperson;
- J. Ratifying the actions of administration for the Island Heights Branch to partner with the John F. Peto Studio Museum to provide enhanced arts education for the children of Island Heights;
- K. Approving an after-hours request to hold the Ocean County Library's Autism Resources Fair from 12:00 p.m. to 5:00 p.m. at the Toms River Branch on a Sunday in April in 2019, with staff and resource providers arriving at the branch at 11:00 a.m. for set-up;
- L. Approving the Plumsted Branch to place a collection bin in the Branch from Monday, October 1, 2018, through Sunday, November 18, 2018, to collect new and gently used shoes;
- M. Approving the Toms River Branch to place a collection bin in the Branch from Thursday, September 20, 2018, through Thursday, October 18, 2018, to collect new or gently used backpacks for local organizations;
- N. Approving the Toms River Police Foundation's Jingle Bell Run 2018 event to use Mancini Hall the weekend of Saturday, December 1, 2018, and Sunday, December 2, 2018, afterhours until approximately 5:30 p.m.

Donations

- 12. Old Business
- 13. Public Comment
- 14. Closed Session
- 15. Adjourn