

OCEAN COUNTY LIBRARY COMMISSION  
MINUTES OF REORGANIZATION MEETING  
Tuesday, January 16, 2018

Attendees: Ocean County Library Commission  
Susan Hutler, Chair  
Ruthanne Scaturro, Vice Chair  
Sal Baglio  
Heather Barone  
Henry J. Mancini  
Christopher Mullins  
Bonnie R. Peterson

Other Attendees: Jack Sahradnik, Library Counsel  
Edward Feurey, Library Counsel  
Susan Quinn, Library Director  
Sara Siegler, Assistant Director  
Rita Oakes, Chief Librarian, Branch Services  
Jeri Gunther, Chief Librarian, Operations  
Rachael LaVoie-Dohn, Chief Librarian, Toms River  
Joseph Cahill, Maintenance Supervisor  
David Evans, Information Processing Manager  
Tim Mailley, Assistant Technology Manager  
Jennifer Doderer, Personnel Director  
Jennifer Woodman, Budget Officer  
Scott Brown, Librarian 2, Public Relations  
Sherri Taliercio, Administration  
Givane "Gigi" Hayes, Librarian 4, Assistant Toms River Branch Manager  
and System Adult Services Coordinator  
Librarian of the Year  
Margaret Greenan, Principal Library Assistant, Pt. Pleasant Beach  
Branch  
Support Staff Person of the Year  
Linda Brandwine, Senior Library Assistant, Lakewood Branch,  
Director's Award for Excellence  
John Olivo

Presiding: Susan Hutler, Chair

1. Mrs. Hutler read the Open Public Meetings Act at 4:00 p.m.
  - A. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
    1. On December 20, 2017, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;

2. On December 23, 2017, advance written notice of this meeting was published in the *Asbury Park Press*;
3. On December 23, 2017, advance written notice of this meeting was published in *The Press of Atlantic City*;
4. On December 20, 2017, advance written notice of this meeting was filed with the Clerk of the County of Ocean;
5. On December 20, 2017, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after December 20, 2017.

2. Pledge of Allegiance

3. Roll Call and Announcements

Legal Counsel Sahradnik swore in Susan L. Hutler to another five (5) year term as Commissioner.

4 Appointment of Jack Sahradnik as Temporary Chair

Mrs. Hutler turned the meeting over to Mr. Sahradnik at this time.

5. Election of Officers

Nominations for Chair

Nominations for Chairperson were called for by Mr. Sahradnik. Mr. Mancini nominated Susan Hutler for Chair of the Library Commission.

Second: Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting was turned over to Chairperson Hutler.

Nominations for Vice Chair

Mr. Mancini nominated Ruthanne Scaturro for Vice Chair of the Library Commission.

Second: Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

6. Commission Representative to the Ocean County Library Foundation

Mr. Mancini nominated Ruthanne Scaturro for Commission Representative to the Ocean County Library Foundation.

Second: Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

7. Professional Service Agreements for 2018 (Copies on file, Library Administration Office)

The following Professional Services Agreements were submitted for approval:

- Legal Counsel  
Berry, Sahradnik, Kotzas, & Benson, P.C.  
Retainer: \$25,000.00 Maximum Hourly Rate: \$180.00
- Labor Counsel  
Citta, Holzapfel & Zabarsky  
Composite Hourly Rate: \$150.00
- Auditor  
Holman, Frenia, & Allison, P.C.  
Maximum Hourly Rate: \$200.00

A Consent Motion to approve the above was made by:

Mr. Mancini  
Second: Mr. Mullins

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

8. Designation of Official Newspaper

Motion to approve the designation of the *Asbury Park Press* and *The Press of Atlantic City* as the official newspapers to receive legal notices and also publication for informational purposes was made by:

Mr. Mancini  
Second: Mr. Mullins

Roll Call: Ayes: All members answered Aye

Passed unanimously

9. Designation of Official Depositories for Library Funds

Motion to approve the designation of Wells Fargo, OceanFirst Bank, and Office of the Comptroller, County of Ocean, Toms River, NJ, as the official depositories for Library funds was made by: Mrs. Scaturro

Second: Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

10. Motion to amend the Commission By-laws by adding the Pledge of Allegiance through the amendment process:

Mr. Mancini  
Second: Mrs. Barone

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

11. Motion to accept the April 19, 2005, No Quorum Resolution as written:

Mrs. Barone  
Second: Mr. Mullins

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

12. Terms of the Ocean County Library Commission

13. Public Comment

Ms. Quinn thanked Mrs. Hutler who has served on the Ocean County Library Commission for over 33 years and is the longest serving Commissioner in Ocean County Library history and noted that all Library Commissioners volunteer their time to serve on the Library Commission.

Mr. Sahradnik thanked the Commission and said that his company was looking forward to working with the Ocean County Library Commission for another year.

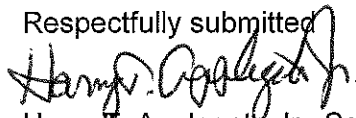
14. Motion to adjourn was made by: Mr. Mullins  
Second: Mrs. Scaturro

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

The meeting adjourned at 4:08 p.m.

Respectfully submitted



Harry T. Applegate Jr., Secretary  
Ocean County Library Commission