

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, March 19, 2019

## AGENDA

1. Open Public Meetings Act
2. The Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, February 19, 2019
5. Approval of Financial Statement, February, 2019
6. Personnel Actions
7. Action on Bill List #3
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

### **Resolutions**

- A. Honoring Margaret Bench, Library Page, Toms River Circulation, as she retires on April 1, 2019, after eleven (11) years of dedicated service to the Ocean County Library;
- B. Honoring Linda Brehme, Senior Library Assistant, Toms River Circulation, as she retires on April 1, 2019, after eighteen (18) years of dedicated service to the Ocean County Library;
- C. Authorizing the transfer from Library Future Fund to reimburse Salaries and Wages Line Item in the General Library Account for the Vogrin-Bell Scholarship payouts;
- D. Authorizing Request for Qualifications for professional services from interior design firms, or individuals who specialize in interior design and consulting services, for the calendar year 2019;
- E. Authorizing Request for Qualifications for professional services from firms or individuals who specialize in strategic planning consulting services;

### **Bid Awards / Change Orders / Contracts**

- F. Authorizing an agreement with Verizon to enter into the State of New Jersey Data Communications Network Services Agreement (Contract #T1776) which includes Long Distance circuits;
- G. Ratifying the actions of administration authorizing a Contract with Creditcall/NMI and managed by Unattended Card Payments, Inc. (UCP) to set up merchant accounts with

Wells Fargo for Self-Checkout kiosks at an annual cost of \$252.00 per terminal for forty (40) terminals and set up charges of \$285.00 per merchant ID;

- H. Ratifying the actions of administration authorizing a contract addendum with Innovative Interfaces, Inc. for a Polaris 3<sup>rd</sup> party eCommerce license at a total of \$300.00. This agreement facilitates electronic payments from Polaris to Envisionware;

### **Approvals**

- I. Approving the 2019 James J. Mancini Memorial Author Program featuring New York Times bestselling author Alice Hoffman to be held after-hours on Saturday, September 14, 2019, at 6:00 p.m. in James J. Mancini Hall at the Toms River Branch;
- J. Approving the Long Beach Island Branch to partner with the Long Beach Township PBA and the Long Beach Township Parks and Recreation Departments for an Easter Egg Hunt off-site program at Bayview Park on Saturday, April 13, 2019;
- K. Approving the Plumsted Branch to have collection bin in the Branch during the month of April 2019 to collect pet supplies for the Ocean County Animal Shelter's Volunteer Auxiliary;

### **Donations**

- L. Accepting a donation of \$250.00 from Texas Capital Bank in Memory of Ida Amelia Hammell Ozol for young adult programming and program supplies at the Upper Shores Branch;
- M. Accepting a donation of \$400.00 from the Friends of the Ocean County Library – Toms River to be spent on art supplies from Dick Blick for the Toms River Branch;
- N. Accepting in-kind donation such as snacks, desserts, and beverages from Wawa for patrons attending the Student Film Festival on Saturday, April 27, 2019;
- O. Accepting in-kind ticket donations from AMC theatres to be awarded to Student Film Festival winners;

12. Old Business

13. Public Comment

14. Closed Session for the purpose of Legal Counsel review of contract negotiations related to parking; review of addendum to the personnel resolution related to collective bargaining agreements; review of organization chart (general).

15. Adjourn