

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, August 27, 2019

Rescheduled from August 20, 2019

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, July 16, 2019
5. Approval of Financial Statement, July 2019
6. Personnel Actions
7. Action on Bill List #8
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

### **Resolutions**

- A. Authorizing a resolution to donate obsolete electronic equipment no longer needed to the County of Ocean's recycling program;
- B. Authorizing the acceptance of an additional \$500.00 in grant funding bringing the amount to \$3,000.00 from the New Jersey Council for the Humanities and the Smithsonian Institution for the Water / Ways portable exhibition in the Toms River Branch from August 19, 2019, through September 28, 2019;

### **Bid Awards / Change Orders / Contracts**

- C. Approving Award of Bid for Janitorial Services second year renewal option for the period of September 1, 2019, through August 31, 2020, with a second year renewable option, to the following, as reviewed by the Ocean County Library's Purchasing Department:
  - Region I (B, PX, P, UP) – BBC Cleaning, yearly cost = \$57,000.00
  - Region II (BKY, BD, LA, WA, BGT) – Triple Star Cleaning, yearly cost = \$40,080.00
  - Region III (STF, LBI, TU, LEH) – One and Done Cleaners, yearly cost = \$35,337.60
  - Region IV (MA, PL, LAK, JA, WH) – ACB Services, yearly cost \$122,580.00
  - Region V (TR) – ACB Services, yearly cost, \$102,534.00

## **Approvals**

- D. Accepting the 2018 Audit from Holman, Frenia, Allison, P.C.;
- E. Approving the updated donation form in the Ocean County Library's General Policy Manual, Section A.15;
- F. Approving the Brick Branch to attend the Brick town event, Halloween Spooktacular and Trunk or Treat at the Drum Point Sports Complex in Brick on Friday, October 26, 2019, from 6:30 p.m. to 8:30 p.m. with a rain date of Friday, November 1, 2019;
- G. Approving the Little Egg Harbor Branch to participate in the annual "Paint the Town Pink" event during the month of October 2019 with decorations to be placed in and around the Branch;
- H. Approving the Manchester Branch to use the right hand side of the Branch's parking lot for their Touch-a Truck event on Saturday, September 7, 2019, from 10:00 a.m. to 12:00 p.m. with a rain date of Saturday, September 14, 2019;
- I. Approving the Point Pleasant Beach Branch to be open after hours on Thursday, October 24, 2019, from 5:00 p.m. to 9:00 p.m. for a fundraiser by the Point Pleasant Beach Library Association;
- J. Approving the Toms River Branch to participate in the TR United "Around the World in Toms River Cultural and Heritage Festival" on Sunday, September 2, 2019;
- K. Approving the Friends of the Upper Shores Library to replace the arbor in the Friends Garden in front of the branch. Estimated value is \$400.00;
- L. Ratifying the actions of administration approving an Institutional Library Card for the ARC of Ocean County – Journeys & Discovery in Brick, NJ

## **Donations**

- M. Accepting a \$200.00 donation from the Hecht Family Foundation for the Library;
- N. Accepting a gift basket donated by Kathy Dimario for the Sparks BFF Reading Club, estimated value is \$25.00.

12. Old Business

13. Public Comment

14. Closed Session to consider the following matters: a collective bargaining agreement or the terms or provisions of same and; pending or anticipated litigation or contract negotiation.

15. Adjourn