

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, September 24, 2019

Rescheduled from September 17, 2019

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Presentation by Ocean County Library Public Relations Department on Library Card Signup Month (with Video)
5. Approval of Minutes, Rescheduled Regular Meeting, August 27, 2019
6. Approval of Financial Statement, August 2019
7. Personnel Actions
8. Action on Bill List #9
9. Ratification of Salary Expenditures
10. Director's Report
11. Communications
12. New Business

Resolutions

- A. Honoring Dennis Satterthwaite, Senior Maintenance Repairer, Facilities as he retires on October 1, 2019, after over fourteen (14) years of dedicated service to the Ocean County Library;
- B. Authorizing the Library Director or her designee to prepare and advertise for Requests for Qualifications (RFQ) for various professional services in 2020 as directed by the Library Commission Chair or her designee, including Legal Counsel, Labor Counsel, and Auditor;
- C. Authorizing soliciting of public bids for Library shelving throughout the Library System;
- D. Authorizing the Library to apply for a grant in the amount of \$5,000.00 from the KearnyBank Foundation for the Lacey Branch for programming at the Branch focusing on Education and/or Community Enrichment;
- E. Authorizing soliciting of public bids for restroom renovations for the Lakewood Branch;

Bid Awards / Change Orders / Contracts

- F. Approving Award of Bid for roof replacement at the Point Pleasant Boro Branch to Unlimited Builders Construction, LLC Hamilton, NJ for a total cost of \$97,450.00 and \$85.00 per sheet of plywood sheathing as needed;

- G. Authorizing the Creativebug, LLC Services Agreement for twenty-four (24) months starting on January 1, 2020, and ending on December 31, 2021, for a yearly amount of \$14,300.00 for two (2) years at a total amount of \$28,600.00;

Approvals

- H. Ratifying the Actions of Administration approving the Berkeley Friends of the Library to have a “Sterling Silver Spelling Bee” fundraiser at the Berkeley Branch for older adults and charge a \$10.00 admission fee to the Spelling Bee at 7:00 p.m. on Tuesday, September 10, 2019;
- I. Approving the Long Beach Island Branch to have a collection bin in the Branch during from October 1, 2019, through December 3, 2019, to collect new socks for men, women, and children for the *Happy Feet Project* for the Kiwanis Club of Long Beach Island;
- J. Approving the Toms River Branch to have a ballot box in the Branch for the month of October 2019 in partnership with the Downtown Toms River Business Improvement District (TRBID) for the Scarecrow Walk contest;
- K. Approving the Toms River Branch to have a collection bin the Branch during the month of October 2019 to collect new socks and toiletries for the organization Believe who will distribute the items to the homeless who seek shelter during the upcoming Code Blue season;

Donations

- L. Accepting a \$300.00 donation from Chung Hee Lee and Young Sun Lee for the Stafford Branch to use at its discretion;
- M. Accepting a \$300.00 donation from the Friends of the Ocean County Library – Toms River for the Toms River Branch to be used for Young Adult programming.

13. Old Business

14. Public Comment

15. Closed Session: a collective bargaining agreement or the terms and provisions of same, and pending or anticipated litigation or contract negotiation.

16. Adjourn