

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, November 19, 2019

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, October 15, 2019
5. Approval of Financial Statement, October, 2019
6. Personnel Actions
7. Action on Bill List #11
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

### **Resolutions**

- A. Authorizing the Library to participate in a Cooperative Pricing System commencing on November 19, 2019, through the County of Ocean with Bergen County "Bergen Bids";
- B. Authorizing the Library to participate in a Cooperative Pricing System commencing on November 19, 2019, with the Hunterdon County Educational Services Commission;
- C. Approving the use of the Civil Service title Senior Library Assistant, Bilingual in English and Spanish;

### **Bid Awards / Change Orders / Contracts**

- D. Authorizing an Award of Contract to Highland Resource Group, Marlton, NJ to provide Electrical Engineering Services that are required to the Little Egg Harbor Branch due to an electrical malfunction of Atlantic City Electric power lines servicing the Branch that occurred on October 14, 2019, per N.J.S.A. 40:11-6 that permits award of contract without competitive bidding as an "Emergency Service";
- E. Authorizing Award of Bid for Steel Library Shelving for the Ocean County Library System to Library Interiors, Brick, NJ for a total cost of \$99,953.00;

- F. Authorizing Award of Bid for Construction, Renovations, and Alterations to the Point Pleasant Boro, Manchester, and Lakewood branches to Gavan General Contracting, Lakewood, NJ as follows: Lakewood Library Restroom Renovations including Alternate #1 (New Lighting Fixtures), Alternate #2 (New Toilet Partitions), Alternate #3 (New Toilet Fixtures) totaling \$83,434.70 and Point Pleasant Boro and Manchester Libraries Minor Interior Renovations totaling \$25,000.00 for a total project cost of \$108,434.70;
- G. Authorizing a contract with Univest Capital, c/o Municipal Capital Finance, Allentown, PA under New Jersey State Contract #A51464 for a forty-eight (48) month lease for three (3) copier machines at a monthly cost of \$753.22 totaling \$36,154.56;

### **Approvals**

- H. Ratifying the actions of administration approving the Plumsted Branch TAB (Teen Advisory Board) to collect food items from November 1, 2019, through November 20, 2019 and donate to the Helping Hands Food Pantry;
- I. Approving the Lacey Branch to have a collection bin in the Branch during the month of January 2020 to collect supplies for "First Night" bags that will be donated to the Jersey Cares Organization in honor of the Martin Luther King, Jr. Day of Service;

### **Donations**

- J. Accepting a \$200.00 donation from Eileen C. Bryant for the Point Pleasant Beach Branch to use at its discretion.

12. Old Business

13. Public Comment

14. Closed Session for the purposes of collective bargaining and strategies related to protecting public security.

15. Adjourn