

OCEAN COUNTY LIBRARY COMMISSION  
MINUTES OF REORGANIZATION MEETING  
Tuesday, January 15, 2019

Attendees: Ocean County Library Commission  
Susan L. Hutler, Chair  
Ruthanne Scaturro, Vice Chair  
Sal Baglio  
Heather Barone  
Henry J. Mancini  
Christopher Mullins  
Bonnie R. Peterson

Other Attendees: John C. Sahradnik, Library Counsel  
Edward Feurey, Library Counsel  
Susan Quinn, Library Director  
Sara Siegler, Assistant Library Director  
Jennifer Doderer, Personnel Director  
Deborah Blackwell, Training Coordinator  
Joe Cahill, Facilities Manager  
Barry DePaul, Assistant Facilities Manager  
Rachael LaVoie-Dohn, Chief Librarian, Toms River  
Tim Mailley, Assistant Technology Manager  
Rita Oakes, Chief Librarian, Branch Services  
Jennifer Woodman, Budget Officer  
Victoria Chidume, Senior Library Assistant, Lakewood  
Myah Gibson, Clerk 2, Human Resources  
Colleen Gunther, Librarian 2, Toms River MakerSpace  
Teresa Hess, Supervising Library Assistant, Toms River  
Kate Sanchez, Librarian 4, Public Relations  
Sherri Taliercio, Administrative Clerk, Administration

Presiding: Susan L. Hutler, Chair

1. Mrs. Hutler read the Open Public Meetings Act at 4:00 p.m.
  - A. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
    1. On December 12, 2018, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;
    2. On December 14, 2018, advance written notice of this meeting was published in the *Asbury Park Press*;
    3. On December 14, 2018, advance written notice of this meeting was published in *The Press of Atlantic City*;
    4. On December 12, 2018, advance written notice of this meeting was filed with the Clerk of the County of Ocean;

5. On December 12, 2018, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after December 12, 2018.

2. Pledge of Allegiance

3. Roll Call and Announcements

Legal Counsel John C. Sahradnik swore in Heather Richards-Barone to another five (5) year term as Commissioner.

4. Appointment of John C. Sahradnik as Temporary Chair

Mrs. Hutler turned the meeting over to Mr. Sahradnik at this time.

5. Election of Officers

Nominations for Chair

Nominations for Chairperson were called for by Mr. Sahradnik. Mr. Mancini nominated Mrs. Hutler for Chair of the Library Commission.

Second: Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting was turned over to Chairperson Hutler.

Nominations for Vice Chair

Mrs. Barone nominated Mrs. Scaturro for Vice Chair of the Library Commission.

Second: Mr. Mancini

Roll Call: Ayes: All members answered Aye

Passed unanimously

6. Commission Representative to the Ocean County Library Foundation

Mr. Mancini nominated Mrs. Scaturro for Commission Representative to the Ocean County Library Foundation.

Second: Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

7. Professional Service Agreements for 2019 (Copies on file, Library Administration Office)

The following Professional Services Agreements were submitted for approval:

- Legal Counsel  
Berry, Sahradnik, Kotzas, & Benson, P.C.  
Retainer: \$25,000.00 Maximum Hourly Rate: \$180.00
- Labor Counsel  
Citta, Holzapfel & Zabarsky  
Composite Hourly Rate: \$150.00
- Auditor  
Holman, Frenia, & Allison, P.C.  
Maximum Hourly Rate: \$200.00

A Consent Motion to approve the above was made by:

Second: Mrs. Peterson  
Mrs. Barone

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

8. Designation of Official Newspaper

Motion to approve the designation of the *Asbury Park Press* and *The Press of Atlantic City* as the official newspapers to receive legal notices and also publication for informational purposes was made by:

Second: Mrs. Peterson  
Mrs. Barone

Roll Call: Ayes: All members answered Aye

Passed unanimously

9. Designation of Official Depositories for Library Funds

Motion to approve the designation of Wells Fargo, OceanFirst Bank, and Office of the Comptroller, County of Ocean, Toms River, NJ, as the official depositories for Library funds was made by:

Second: Mrs. Barone  
Mr. Mancini

Roll Call: Ayes: All members answered Aye

Passed unanimously

10. Motion to re-adopt the Commission By-laws as written:  
Mr. Mancini  
Second: Mrs. Scaturro  
Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler  
Passed unanimously
11. Motion to accept the April 19, 2005, No Quorum Resolution as written:  
Mrs. Barone  
Second: Mr. Mancini  
Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler  
Passed unanimously
12. Terms of the Ocean County Library Commission
13. Public Comment
14. Motion to adjourn was made by: Mr. Mullins  
Second: Mrs. Barone  
Roll Call: Ayes: All members answered Aye  
Passed unanimously

The meeting adjourned at 4:07 p.m.

Respectfully submitted,



Harry T. Applegate Jr., Secretary  
Ocean County Library Commission