

OCEAN COUNTY LIBRARY COMMISSION
MINUTES OF REORGANIZATION MEETING
Tuesday, January 21, 2020

Attendees: Ocean County Library Commission
Susan L. Hutler, Chair
Ruthanne Scaturro, Vice Chair
Sal Baglio
Henry J. Mancini
Timothy McDonald
Christopher J. Mullins

Other Attendees: John C. Sahradnik, Library Counsel
Edward Feurey, Library Counsel
Susan Quinn, Library Director
Sara Siegler, Assistant Library Director
Jennifer Doderer, Personnel Director
Deborah Blackwell, Training Coordinator
Barry DePaul, Assistant Facilities Manager
Michael Erickson, Assistant Facilities Manager
David Evans, Technology Manager
Rachael LaVoie-Dohn, Chief Librarian, Toms River
Tim Mailley, Assistant Technology Manager
Rita Oakes, Chief Librarian, Branch Services
Jennifer Woodman, Budget Officer
Jeannie Collacott, Librarian 4, Young Adult Services Coordinator
Collen Gunther, Librarian 2, Toms River
Gigi Hayes, Librarian 4, Adult Services Coordinator
Judy Macaluso, Librarian 4, Branch Services
Bonnie Mullane, Administrative Clerk, Facilities
Kelly Nichols, Administrative Clerk, Administration
Kelly-Ann Pennell, Librarian 4, Branch Services
Phil Rosenow, Buyer, Facilities
Linda Stoddard, Senior Library Assistant, Collections
Sherri Taliercio, Librarian 1, Public Relations
Alex Zubritzky, Graphic Artist 3, Printing & Graphics

Presiding: Susan L. Hutler, Chair

1. Mrs. Hutler read the Open Public Meetings Act at 4:00 p.m.
 - A. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
 1. On December 18, 2019, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;

2. On December 20, 2019, advance written notice of this meeting was published in the *Asbury Park Press*;
3. On December 20, 2019, advance written notice of this meeting was published in *The Press of Atlantic City*;
4. On December 18, 2019, advance written notice of this meeting was filed with the Clerk of the County of Ocean;
5. On December 18, 2019, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after December 18, 2019.

2. Pledge of Allegiance
3. Roll Call and Announcements
4. Appointment of John C. Sahradnik as Temporary Chair

Mrs. Hutler turned the meeting over to Mr. Sahradnik at this time.

5. Election of Officers

Nominations for Chair

Nominations for Chairperson were called for by Mr. Sahradnik. Mrs. Hutler nominated Mrs. Scaturro for Chair of the Library Commission.

Second: Mr. Mancini

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting was turned over to Chairperson Scaturro.

Nominations for Vice Chair

Mr. Baglio nominated Mr. Mullins for Vice Chair of the Library Commission.

Second: Mrs. Scaturro

Roll Call: Ayes: All members answered Aye

Passed unanimously

6. Commission Representative to the Ocean County Library Foundation

Mr. Mancini nominated Mrs. Hutler for Commission Representative to the Ocean County Library Foundation.

Second: Mr. Baglio

Roll Call: Ayes: All members answered Aye

Passed unanimously

7. Professional Service Agreements for 2020 (Copies on file, Library Administration Office)

The following Professional Services Agreements were submitted for approval:

- Legal Counsel
Berry, Sahradnik, Kotzas, & Benson, P.C.
Retainer: \$25,000.00 Maximum Hourly Rate: \$180.00
- Labor Counsel
Citta, Holzapfel & Zabarsky
Composite Hourly Rate: \$150.00
- Auditor
Holman, Frenia, & Allison, P.C.
Maximum Hourly Rate: \$200.00

A Consent Motion to approve the above was made by:

Mr. Baglio
Second: Mr. Mancini

Roll Call: Ayes: Mr. Baglio, Mrs. Hutler, Mr. Mancini, Mr. McDonald,
Mr. Mullins, Mrs. Scaturro

Passed unanimously

8. Designation of Official Newspaper

Motion to approve the designation of the *Asbury Park Press* and *The Press of Atlantic City* as the official newspapers to receive legal notices and also publication for informational purposes was made by:

Mrs. Hutler
Second: Mr. Baglio

Roll Call: Ayes: All members answered Aye

Passed unanimously

9. Designation of Official Depositories for Library Funds

Motion to approve the designation of Wells Fargo, OceanFirst Bank, and Office of the Treasurer, County of Ocean, Toms River, NJ, as the official depositories for Library funds was made by: Mr. Mullins

Second: Mrs. Hutler

Roll Call: Ayes: All members answered Aye

Passed unanimously

