

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, April 20, 2021

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
  - A. Re-appointment of Commissioner Christopher J. Mullins for another five (5) year term.
4. Approval of Minutes, Regular Meeting, March 16, 2021
5. Approval of Financial Statement, March 2021
6. Personnel Actions
7. Action on Bill List #4
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

### **Resolutions**

- A. Honoring Rita Oakes, Chief Librarian, Administration as she retires on June 1, 2021, after thirty (30) years of dedicated service to the Ocean County Library;
- B. Authorizing the soliciting of formal public bids for installation of Automatic Entry Doors at the Toms River Branch;

### **Bid Awards / Change Orders / Contracts**

- C. Authorizing the execution of the OCCARES Grant Agreement Addendum with the County of Ocean extending the CARES Act-CRF funds through December 31, 2021;

### **Approvals**

- D. Ratifying the actions of administration authorizing the Library to partner with and support the Latinas in Business Inc's grant request to serve Latinx and other small businesses in our area by providing a letter of support and providing meeting room space up to six (6) times for this series of programs once we are able to host programs again;
- E. Ratifying the actions of administration approving the Toms River Police Department to use Mancini Hall at the Toms River Branch on Saturday, April 24, 2021, from 10:00 a.m. to 2:00 p.m. so residents can bring in unused medications as part of the DEA's National Take Back Unused Medicine Initiative collection;

- F. Approving the 37<sup>th</sup> Annual Staff In-Service on Friday, December 3, 2021;
- G. Approving a delayed opening of the Library System at 1:00 p.m. on Friday, December 3, 2021, for the 37<sup>th</sup> Annual Staff In-Service;
- H. Authorizing an Ocean County Library Institutional Library Card to Integrity House in Toms River;
- I. Authorizing the Friends of the Brick Library to purchase, install, and maintain simple planters of flowers and plants out the Youth Services area at the Brick Branch;
- J. Authorizing the Friends of the Island Library to host their Annual Open House on Sunday, October 17, 2021, at the Long Beach Island Branch being open to the public from 2:00 p.m. to 4:00 p.m. if circumstances permit it occurring;
- K. Approving the Stafford Branch to hold two (2) contactless *Storywalks* and two (2) contactless *Take and Make* kits at the Stafford Community Garden at Lake Manahawkin, Stafford Township during summer 2021 in partnership with the Hunger Foundation of Southern Ocean;
- L. Approving an update to the General Policy Manual, *Section A.5.1 Rules of Conduct* to include the Cannabis Policy;
- M. Approving an update to the General Policy Manual, *Section A.25 Ocean County Library Smoke, Tobacco, and Cannabis Free Library Campus Policy*;

### **Donations**

- N. Accepting two (2) DVD spinner racks for the Youth Services Department and one (1) CD Spinner rack for music from the Friends of the Island Library for the Long Beach Island Library valued at \$884.83.

- 12. Old Business
- 13. Public Comment
- 14. Closed Session for Personnel matters.
- 15. Adjourn