

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, May 18, 2021

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Presentation by Holman, Frenia, Allison, P.C.: 2020 Library Audit
5. Approval of Minutes, Regular Meeting, April 20, 2021
6. Approval of Financial Statement, April 2021
7. Personnel Actions
8. Action on Bill List #5
9. Ratification of Salary Expenditures
10. Director's Report
11. Communications
12. New Business

Resolutions

- A. Honoring Michele Sullivan, Senior Library Assistant, Point Pleasant Beach Branch as she retires on June 1, 2021, after over sixteen (16) years of dedicated service to the Ocean County Library;
- B. Honoring Colleen Wood, Senior Library Assistant, Island Heights Branch as she retires on June 1, 2021, after over sixteen (16) years of dedicated service to the Ocean County Library;
- C. Authorizing a resolution certifying permission to the Library to apply for the Project grant entitled New Jersey Library Construction Bond Act Spring 2021 Cycle for the purposes described in the application in the amount of \$4,824,000.00 for construction of a new Stafford Branch library building. This is round two (2) of the Act and is due by Friday, June 4, 2021;
- D. Authorizing a resolution certifying the Certification Statements regarding the New Jersey Library Construction Bond Act;

Bid Awards / Change Orders / Contracts

- E. Approving Award of Bid for Debt Collection Services to Unique Management Services, Inc. for a one (1) year period, with a second year renewable option for a per submission fee of \$8.95. Contract Number: C-21-01)

Approvals

- F. Approving the following Branch Hours effective Tuesday, June 1, 2021:
 - Toms River, Berkeley, Brick, Jackson, Lacey, Lakewood, Manchester Branches: Monday through Thursday 9am - 9pm Friday and Saturday 9am - 5pm;
 - Barnegat, Little Egg Harbor, Point Pleasant Borough and Stafford Branches: Monday 9am - 5pm, Tuesday through Thursday 9 am - 9pm, Friday and Saturday 9am - 5pm;
 - Long Beach Island and Upper Shores Branches: Monday, Thursday, Friday and Saturday 9am - 5pm, Tuesday and Wednesday 9am - 9pm;
 - Beachwood, Island Heights, Plumsted, Point Pleasant Beach, Tuckerton and Waretown Branches, Bay Head and Whiting Reading Centers: Monday 10 am - 9pm, Tuesday through Friday 10 am - 5pm, Saturday 10 am - 2pm.
- G. Approving a letter of support for Ocean County College's Adult Education (Title II) grant application and providing meeting room space for six (6) sessions;
- H. Approving a letter of support for the St. Francis Community Center's Adult Basic Skills Consortium of Ocean County;
- I. Approving partnership with Ocean County Health Department to host COVID-19 vaccinations at various library branches;
- J. Approving the Island Heights Branch to hold two (2) *Family Storytime*'s off-site in Memorial Park on Tuesday, July 6, 2021, and Tuesday, August 10, 2021;
- K. Approving the Long Beach Island Branch to transfer bound copies of The Sandpaper from 1976 through 2017 from the Branch to the Ocean County Cultural & Heritage Commission;
- L. Approving the Point Pleasant Chamber of Commerce to have a temporary display titled, "*Yellow Heart Memorial*", to be placed on a bulletin board or at the circulation desk at the Point Pleasant Borough Branch from Tuesday, June 1, 2021, through Sunday, July 31, 2021, in remembrance to lives lost to COVID-19;
- M. Approving the Point Pleasant Beach Branch to offer three (3) offsite outdoor programs at the Point Pleasant Beach Borough's "band shell" property, located near 527 Baltimore Ave.;
- N. Ratifying the actions of administration approving NJ PBS's filmmaker Steve Rogers to film inside the Stafford Branch on Thursday, May 20, 2021, from 7:00 p.m. to 8:45 p.m., for a segment of his documentary *Here's The Story*;
- O. Approving the Stafford Branch to partner with the Hunger Foundation of Southern Ocean (HFOSO) for four (4) Tuesday morning *Read & Weed* Storytimes during July and August 2021 offsite at the outdoor Stafford Community Garden at Manahawkin Lake;

Donations

- P. Accepting a donation of \$1,000.00 from Patty Erlandsen for the purchase of furniture for the Brick Branch.

The following items were added to the agenda during the meeting:

- Q. Approving an update to the General Policy Manual, *Section A.6 Fines and Fees Schedule* lifting the suspension of book sales;
- R. Approving an addition to the General Policy Manual, *Section A.26 Sensory Room Policy*.

13. Old Business

14. Public Comment

15. Closed Session. Not Needed

16. Adjourn