

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, March 15, 2022

AGENDA

1. Open Public Meetings Act
2. The Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, February 15, 2022
5. Approval of Closed Session Minutes from February 15, 2022
6. Approval of Financial Statement, February, 2022
7. Personnel Actions
8. Action on Bill List #3
9. Ratification of Salary Expenditures
10. Director's Report
11. Communications
12. New Business

Resolutions

- A. Honoring April 3 – 9, 2022, as National Library Week;

Bid Awards / Change Orders / Contracts

- B. Approving year two (2) of a two (2) year contract for Debt Collection Services to Unique Management Services, Inc. for a per submission fee of \$8.95. Contract Number: (C-21-01);
- C. Approving Award of Bid for Lawn Mowing, Shrub Care, and Snow Removal Services for the period of April 1, 2022, through March 31, 2023, with a second year renewable option as follows:
 - Region II (B, PX, P, UP) – RPM Landscaping, yearly cost - \$18,850.00
 - Region III (BKY, LA, WA, BGT, BD, IH)–RPM Landscaping yearly, cost-\$23,440.00
 - Region IV (STF, TU, LBI, LEH) – RPM Landscaping - yearly cost – \$16,000.00
 - Region V (PL, MA, JA, LAK) – RPM Landscaping - yearly cost - \$31,300.00Contract Number: (C-22-03).

- D. Ratifying the actions of the Library Director Authorizing an agreement with Ocean County Insurance Fund Commission to join the Commission for coverage of Workers' Compensation and Employers' Liability; Liability, other than motor vehicle; Cyber Liability; Crime; Property Damage, other than motor vehicle; Motor Vehicle Liability; and Public Officials Liability / Employment Practices Liability in the amount of \$409,785.00;

Approvals

- E. Ratifying the actions of administration approving the Friends of the Beachwood Branch to have their Executive Board meeting in the Beachwood Branch before normal open hours on Friday, March 4, 2022;
- F. Approving the Friends of the Beachwood Branch to have their meetings in the Beachwood Branch before normal open hours on the following Friday mornings in 2022: April 1, 2022, May 6, 2022, September 2, 2022, October 7, 2022, November 4, 2022, and December 2, 2022;
- G. Approving the Island Heights Branch to hold three (3) *Children's Storytimes* off-site at Camp Walk, Island Heights on Wednesday, July 6, 2022, Monday, July 11, 2022, and Friday, July 22, 2022;
- H. Approving the Island Heights Branch to hold one (1) family program off-site at the Island Heights Volunteer First Aid Building on Wednesday, August 3, 2022, and one (1) family program off-site at the Island Heights Fire Department on Wednesday, August 10, 2022;
- I. Approving the Little Egg Harbor Branch to have two (2) off-site programs, Pine Barrens Nature Walk on Tuesday, June 28, 2022, and The Colors of Nature Scavenger Hunt on Wednesday, June 29, 2022, with the Ocean County Parks Department at the Little Egg Harbor Freedom Fields with a rain date of Thursday, June 30, 2022;
- J. Approving changes to the Bylaws of the Friends of the Jackson Library;
- K. Approving changes to the Bylaws of the Friends of the Island Library (LBI);

Donations

- L. Accepting a donation of \$300.00 from Denise M. Cullen in Memory of Eileen Novak to be used at the discretion of the Barnegat Branch;
- M. Accepting a donation of \$500.00 from the Jackson Friends of the Library to be used for Young Adult Programs at the Jackson Branch;
- N. Accepting eleven (11) 11"x14" framed local historical pictures from the Jackson Friends of the Library to be displayed in the Quiet Study Room, valued at \$337.89;
- O. Accepting a donation of \$250.00 from Bob & Nancy Stannard in Memory of Kathy Suchodolski for Children's programming, Books, and eBooks for the Toms River Branch;
- P. Accepting a donation of \$200.00 from Diana Rodriguez & Family in Memory of Kathy Suchodolski for Juvenile programs at the Toms River Branch;
- Q. Accepting a donation of \$675.00 from the Employees of New Jersey Department of Health in Memory of Kathy Suchodolski to be used at the discretion of the Toms River Branch;
- R. Accepting a donation of \$250.00 from Hazen and Sawyer in Memory of Kathy Suchodolski for Children's and Young Adult books at the Toms River Branch;

- S. Accepting a donation of \$500.00 from Northeast Remsco Construction, Inc. in Memory of Kathy Suchodolski to be used for Young Adult programs;
- T. Accepting a donation of \$410.00 from the Friends of the Ocean County Library – Toms River to be used for Youth Services programming supplies at the Toms River Branch.

- 13. Old Business
- 14. Public Comment
- 15. Closed Session – No Closed Session
- 16. Adjourn