



Museum Pass Program Tutorial

Learn all about our Museum Pass Program and how to reserve your passes! The library offers numerous FREE passes to museums as well as a variety of discounts to others with your library card.

00:00:00:00 - 00:00:16:07

Narrator

The Ocean County Library has updated our Museum Pass Program. Our new software and a few new museums make your experience exploring great resources in our area better than ever before.

00:00:16:09 - 00:00:31:06

Narrator

To find our Museum Pass program information and links to reserve your passes, visit our website: theoceancountylibrary.org. When you reach our website, hover over books and more at the top of your screen and select the Museum Pass program page.

00:00:31:13 - 00:00:44:03

Narrator

Here you will find a brief overview of our program and a list of our museums, with links to their websites and details on their pass offerings. Do you need some information quickly? Visit our FAQ page listed here as well.

00:00:44:05 - 00:00:52:03

Narrator

To begin the reservation process, select whether you'd like to search by museum or see what we have available for the day you'd like to go on your trip.

00:00:52:08 - 00:00:59:09

Narrator

Note that below these options, we have some reminders about the details of the program. We'll jump more into these later on in the video.

00:00:59:12 - 00:01:12:29

Narrator

When browsing by museum, you'll be taken to a list of the museums we offer fee passes to. Here you can select the museum you're interested in to view how many passes we offer, who the pass can admit, and any other important details.

00:01:13:00 - 00:01:21:11

Narrator

If you want to move forward with your reservation, select Check Dates. Now you will see a list of upcoming dates and whether there are passes available.

00:01:21:17 - 00:01:37:01

Narrator

In the upper right corner you can opt to change your view to the calendar style. Instead of seeing words reserved now, or an indication that the museum is closed in the grid view, you will see plus signs to reserve or x's when passes are unavailable or a museum is closed.

00:01:37:06 - 00:01:38:09

Narrator

When browsing by date:

00:01:38:10 - 00:01:55:00

Narrator

Here you'll see a list of dates to choose from. You can change this view to calendar instead as well. Select the date you'd like to see availability for. Our museums will then be listed for you, noting whether passes are available either with a reserve Now link or a red not available note.

00:01:55:03 - 00:02:02:09

Narrator

Once you've decided on your museum and the date you'd like to visit, you will be taken to a screen requesting your library card number and your Pin.

00:02:02:11 - 00:02:08:29

Narrator

This is the same pin you use for your library account. Not sure what your pin is? Visit your local branch to reset it.

00:02:09:01 - 00:02:22:19

Narrator

The following screen will have you confirm your information. Once your information looks correct, you will confirm your reservation. Confirm that your details, the museum and pass date are all accurate. You will only be able to use your pass on the date listed.

00:02:22:20 - 00:02:25:05

Narrator

We cannot transfer or cancel passes.

00:02:25:07 - 00:02:33:28

Narrator

When you reserve your pass, you will have the option to immediately print your pass., print your confirmation page and you will receive an email confirmation as well.

00:02:34:00 - 00:02:46:16

Narrator

If you'd like to print your pass at a later time, you can navigate back to the Museum Pass Reservation System landing page. Select the login arrow in the upper right hand corner of your screen and enter your barcode and pin.

00:02:46:17 - 00:02:50:20

Narrator

Once you've logged in, you'll see a list of your passes with the option to print.

00:02:50:22 - 00:02:53:24

Narrator

Here are some important details to know about our program.

00:02:53:27 - 00:02:56:14

Narrator

All of our passes are completely free.

00:02:56:16 - 00:03:00:22

Narrator

Many museum passes offer entry for multiple adults and children.

00:03:00:25 - 00:03:04:09

Narrator

Passes can be booked up to 45 days in advance.

00:03:04:11 - 00:03:07:14

Narrator

Only one pass can be booked per day per library card.

00:03:07:15 - 00:03:10:26

Narrator

Adult 18 plus library cards only.

00:03:10:28 - 00:03:16:16

Narrator

Be sure to check Museum websites for admission details and any last minute changes or closings.

00:03:16:18 - 00:03:24:07

Narrator

We only offer printable passes. Don't have a printer at home? No problem, stop into any branch to have your pass printed for free.

00:03:24:09 - 00:03:37:25

Narrator

We hope you enjoy the amazing benefits of our Museum Pass program. Feel free to contact us if you have any more questions or visit our [FAQ page](#).