

**OCEAN COUNTY LIBRARY COMMISSION  
NOTICE OF RFQ FOR VARIOUS EXEMPT SERVICES  
2024-2025**

NOTICE IS HEREBY GIVEN, that pursuant to N.J.S.A 19:44-A-20-4, 20.5 et. seq., the Ocean County Library Commission shall pursue a “Fair and Open Process” in awarding contracts for various exempt services set forth more fully below, and hereby solicits qualifications in the form of resumes and letter applications for the below stated services. Submissions shall be submitted to Corinne Baniowski, Buyer or Phil Rosenow, Buyer of the Ocean County Library, 101 Washington Street, Toms River, New Jersey 08753, with documentation showing qualifications and compliance with criteria set forth by the Commission and by State Statute. All qualifications shall be submitted in a sealed envelope and be received no later than 1:00 PM on February 6, 2024. The envelope containing the qualification shall be clearly marked on the outside with the name of the Request for Qualifications, and the RFQ due date. Sealed RFQ responses will be opened at the above time and place for:

BOOKS PURCHASED OR LEASED FROM A WHOLESALE DISTRIBUTOR  
BOOKS AND NON-PRINT MEDIA PURCHASED FROM A RETAIL DISTRIBUTOR  
LEGAL REFERENCE BOOKS  
FOREIGN LANGUAGE MATERIALS  
ADULT AND JUVENILE REFERENCE STANDING ORDER BOOKS  
LARGE PRINT BOOKS  
MAGAZINES AND NEWSPAPERS  
MUSIC CDs & BOOKS ON CD  
DVDs AND BLU-RAY DISCS  
PORTABLE MEDIA  
VIDEO GAMES  
MICROFILM  
BIBLIOGRAPHIC SERVICES, TRAINING AND SPECIALIZED TECHNICAL SERVICES  
LIBRARY SUPPLIES  
DIGITAL BOOKS  
DIGITAL COMIC BOOKS/GRAPHIC NOVELS  
DIGITAL AUDIO BOOKS  
DIGITAL MUSIC  
DIGITAL FILM  
DIGITAL MAGAZINES  
DIGITAL VIDEO GAMES  
ELECTRONIC REFERENCE BOOKS  
SUBSCRIPTION ELECTRONIC DATABASES  
ONLINE EDUCATION/INSTRUCTION  
ONLINE TUTORING  
ONLINE RESOURCES FOR VETERANS

Specifications and instructions may be obtained by contacting the Ocean County Library’s Purchasing Department by emailing [cbaniowski@theoceancountylibrary.org](mailto:cbaniowski@theoceancountylibrary.org) or by calling 732-914-5424.

Respondents shall comply with the requirements N.J.S.A. 10:5-31 et seq. and P.L. 1975 C. 127 (N.J.A.C. 17:27-1 et seq.) regarding equal employment opportunities and with the requirements of P.L. 1977 C.33 regarding corporate and/or partnership ownership.

The right to reject any and all bids is reserved.  
By order of the Ocean County Library Commission.

Signed: **SUSAN QUINN**  
Director

**SARA SIEGLER**  
Assistant Director

**PHIL ROSENOW**  
Buyer

**CORINNE BANIOWSKI**  
Buyer